

Authorisation Letter (for company)

To: Centre for Food Safety, Food and Environmental Hygiene Department

I, _____ (HKID Card/other proof of identity no. _____),
a director of _____ (name of company)
("the Company"), hereby declare that I am appointed by resolution of the Board of Directors of the Company to sign this letter to authorise the following Authorised Person(s) to act for and on behalf of the Company to operate all functions which are available in the System for Small Volume Exemption, including but not limited to opening of user account(s), updating of company profile, application for new exemption, renewal, updating information and cancellation of the exempted products, paying of exemption fee, and reporting of monthly sales volume, and to grant powers to the same Authorised Persons(s) to appoint and sub-delegate tasks in connection with the System for Small Volume Exemption to Nominated Person(s).

The following Authorised Person(s) has/have accepted the appointment by signing below.

	Name of Authorised Person(s)	HKID Card/ other proof of identity no.	Signature of Authorised Person(s)
(1)			
(2)			
(3)			
<i>(Use separate sheet if required.)</i>			

Name (in BLOCK LETTERS)

Signature

Company chop :

Company name :

Business Registration Number :

Date :