

Authorisation Letter (for Partnership)

To: Centre for Food Safety, Food and Environmental Hygiene Department

Being all the partners of _____ (name of company) (“the Company”), we hereby jointly sign this letter to authorise Mr/Ms _____ (HKID Card/other proof of identity no. _____), a partner of the Company, to act for and on behalf of the Company as an Authorised Person to operate all functions which are available in the Food Trader Portal, including but not limited to opening of user account(s), updating of business information, renewal of registration, application for import licence and import permission, and recording of food arrival information. The same Authorised Person is also granted powers to appoint and sub-delegate tasks in connection with the Food Trader Portal to Nominated Person(s).

Name of Partner (1)* (in BLOCK LETTERS)

Signature of Partner (1)

Name of Partner (2) (in BLOCK LETTERS)

Signature of Partner (2)

Name of Partner (3) (in BLOCK LETTERS)

Signature of Partner (3)

Name of Partner (4) (in BLOCK LETTERS)

Signature of Partner (4)

Company chop :

Company name :

Business Registration Number :

Trader Registration Number / Exemption Number :
(If applicable)

Date :

**Please include names and signatures of ALL partners. Use separate sheet if required.*